

**A RESOLUTION
BY FINANCE EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NUMBER ONE (1) TO THE SPECIALIZED TEMPORARY SERVICES AGREEMENT, BETWEEN THE CITY OF ATLANTA AND COMSYS INFORMATION TECHNOLOGY SERVICES INC., D/B/A TAPFIN PROCESS SOLUTIONS, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, TO ADD FUNDING IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY THOUSAND DOLLARS AND NO CENTS (\$190,000.00); ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 1001 (GENERAL FUND) 050102 (IT ADMINISTRATION) 5213001 (CONSULTANT/PROFESSIONAL SERVICES - TECHNICAL) 1535000 (DATA PROCESSING/MANAGEMENT INFORMATION SYSTEMS); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") entered into an Agreement for Specialized Temporary Services with Comsys Information Technology Services Inc. ("Comsys"), d/b/a Tapfin Process Solutions ("Tapfin"), pursuant to Resolution 09-O-0987 adopted by Council July 06, 2009 and approved by the Mayor July 13, 2009 in an amount not to exceed Three Hundred Thousand Dollars and No Cents (\$300,000.00); and

WHEREAS, the Agreement is for one (1) year, effective July 1, 2009 through June 30, 2010 in an amount not to exceed Three Hundred Thousand (\$300,000.00) Dollars; and

WHEREAS, the City has determined that it is desirable and in its best interests to add funding to the Agreement in an amount of One Hundred Ninety Thousand Dollars and No Cents (\$190,000.00) representing more than ten percent (10%) of the original agreement amount; and

WHEREAS, the Chief Information Officer and the Chief Procurement Officer recommend the execution of Amendment No. One (1) to the Agreement to add such funding in an amount not to exceed One Hundred Ninety Thousand Dollars and No Cents (\$190,000.00).

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES that the Mayor is authorized to execute Amendment No. One (1) to the Agreement for Specialized Temporary Services with Comsys, d/b/a Tapfin to add funding in an amount not to exceed One Hundred Ninety Thousand Dollars and No Cents (\$190,000.00), resulting in a total contract amount not to exceed Four Hundred Ninety Thousand Dollars and No Cents (\$490,000.00)

BE IT FURTHER RESOLVED, that all contracted work will be charged to and paid from Fund, Department Organization and Account number 1001 (General Fund) 050102 (IT Administration) 5213001 (Consultant/Professional Services - Technical) 1535000 (Data Processing/Management Information Systems).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to assist the City Attorney in the preparation of Amendment No. One (1) for execution by the Mayor.

BE IT FINALLY RESOLVED, that Amendment No. One (1) will not become binding upon the City and the City will incur no liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved by the City Attorney as to form and delivered to Comsys, d/b/a Tapfin.

**Department of Procurement
Legislative Summary**

Committee of Purview:	Finance/Executive Committee
Caption:	
Council Meeting Date:	March 15, 2010
Legislation Title:	Specialized Temporary Service Agreement Amendment No 1.
Requesting Dept.:	Department on Information Technology
Contract Type:	Professional Service Agreement
Source Selection:	Not Applicable
Bids/Proposals Due:	Not Applicable
Number of Bids/ Proposals Received:	Not Applicable
Bidders/Proponents:	Not Applicable
Justification Statement:	Not Applicable
Background:	The original contract in an amount not to exceed Three Hundred Thousand Dollars and Zero Cents (\$300,000.00) was entered into on July 13, 2009. Thy City on behalf of DIT now desires to add additional funding to the contract in an amount not to exceed One Hundred and Ninety Thousand Dollars and Zero Cents (\$190,000.00).
Fund Account Center:	1001 (General Fund); 050102 (IT administration); 5213001 (Consultant/Professional Services--Technical); 1535000 (Data Processing/Management Information Systems).
Source of Funds:	Not Applicable
Fiscal Impact:	An amount not to exceed One Hundred and Ninety Thousand Dollars and Zero Cents (\$190,000.00).
Term of Contract:	One year; July 1, 2009 through June 30, 2010.
Approvals:	DOF: YES DOL: YES
Prepared by:	Anthony Kerr
Contact Number:	(404) 330-6127

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: FINANCE/EXECUTIVE

Caption:

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NUMBER ONE (1) TO THE SPECIALIZED TEMPORARY SERVICES AGREEMENT, BETWEEN THE CITY OF ATLANTA AND COMSYS INFORMATION TECHNOLOGY SERVICES INC., D/B/A TAPFIN PROCESS SOLUTIONS, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, TO ADD FUNDING IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY THOUSAND DOLLARS AND NO CENTS (\$190,000.00); ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 1001 (GENERAL FUND) 050102 (IT ADMINISTRATION) 5213001 (CONSULTANT/PROFESSIONAL SERVICES - TECHNICAL) 1535000 (DATA PROCESSING/MANAGEMENT INFORMATION SYSTEMS); AND FOR OTHER PURPOSES.

Council Meeting Date: March 15, 2010

Requesting Dept.: Information Technology

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

DIT would like to execute Amendment No. One (1) to the Agreement for Specialized Temporary Services with Comsys, d/b/a Tapfin to add funding in an amount not to exceed One Hundred Ninety Thousand Dollars and No Cents (\$190,000.00).

2. Please provide background information regarding this legislation.

The City entered into a 1 year Agreement for Specialized Temporary Services with Comsys, d/b/a Tapfin, pursuant to Resolution 09-O-0987 adopted by Council July 06, 2009 and approved by the Mayor July 13, 2009 in an amount not to exceed \$300,000.00 effective July 1, 2009 through June 30, 2010. As of February 1, 2010 DIT has extinguished the

allotted funds due to increased contractor resources on the Mayor's transition project and E-911 site and equipment upgrades.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services
- (b) **Source Selection:** Special Procurement Authorized by Council pursuant to 09-O-0987
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** 1 yr

4. **Fund Account:** 1001 (General Fund) 050102 (It Administration) 5213001 (Consultant/Professional Services - Technical) 1535000 (Data Processing/Management Information Systems)

5. **Source of Funds:**

6. **Fiscal Impact:** \$190,000.00

7. **Method of Cost Recovery:**

This Legislative Request Form Was Prepared By: Kathleen Lane, DIT Compliance Analyst

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: Candace Byrd

Dept.'s Legislative Liaison: Kathleen Lane

Contact Number: 404-335-1983

Originating Department: Department of Information Technology

Committee(s) of Purview: Finance/Executive Committee

Chief of Staff Deadline: February 23, 2010

Anticipated Committee Meeting Date(s): March 10 2010

Anticipated Full Council Date: March 15, 2010

Legislative Counsel's Signature: _____

Commissioner Signature: _____

Chief Procurement Officer Signature: _____

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NUMBER ONE (1) TO THE SPECIALIZED TEMPORARY SERVICES AGREEMENT, BETWEEN THE CITY OF ATLANTA AND COMSYS INFORMATION TECHNOLOGY SERVICES INC., D/B/A TAPFIN PROCESS SOLUTIONS, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, TO ADD FUNDING IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY THOUSAND DOLLARS AND NO CENTS (\$190,000.00); ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 1001 (GENERAL FUND) 050102 (IT ADMINISTRATION) 5213001 (CONSULTANT/PROFESSIONAL SERVICES - TECHNICAL) 1535000 (DATA PROCESSING/MANAGEMENT INFORMATION SYSTEMS); AND FOR OTHER PURPOSES.

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) 2/25/10 (date)

Received by Mayor's Office: _____ Reviewed by: _____
(date) (date)

Submitted to Council: _____